



Developing a 21st century business hub - Workshop

Castle Computer Services and Chelford Solutions for Microsoft would welcome your attendance to our Sharepoint 2007 Test Drive event however, due to limitations in workbenches, we will have to restrict the numbers at each event. Please register your interest by emailing: info@castle-cs.com

Theme

Creating an Enterprise Business Hub to communicate, share and apply the best people, customer and market information in your business

Overview

Collecting critical knowledge, turning knowledge into decision-support information and connecting people to the best knowledge have become critical aspects of running a successful business. Organisations need to better manage increasingly large volumes and types of content across the enterprise. This session will demonstrate how to better structure, organise and manage business information and resources to ensure efficient sharing and dissemination to Information Workers.

The session will be a combination of presentations and facilitated hands-on-labs and will include an introduction to the latest in Virtualisation to improve server system performance and resilience.

Seminar presenters

Chelford Solutions for Microsoft & Castle Computer Services

Nominations

Businesses who need to better manage growing amounts of information or who have distributed environments and need better collaboration/sharing across teams.

Target Audience

- Business information managers and IS Managers
- Any executive needing improved information management to meet business objectives

Duration

8:45 for breakfast. Start 9:30am – finish no later than 3:30pm

Dates / Locations

Thursday, 13th March 2008	90 St Vincent St, Glasgow
Thursday, 20th March 2008	127 George St, Edinburgh

Topics Covered in Set Scenarios:

- Sharepoint Fundamentals
- Product Overview
- Portals – MySite, Team Sites, Corporate Sites
- Integrate Sharepoint with MS Outlook
- Managing Team Information
- Collectively working with and sharing Business Intelligence
- Dashboards, KPI's and
- Making decision based on shared knowledge
- Creating forums
- Business collaboration on important documents
- Managing controlled documents
- Utilising Reporting Services
- Web Content Management
- Managing web information through Sharepoint functionality
- Create web content for approval
- Collaborative environments
- Document Management
- Advanced Workflow

Agenda

08:45	Arrival & breakfast	
09:30	Introduction to the day	Interactive Discovery
09:45	Overview of Sharepoint 2007 (MOSS 2007)	Presentation and discussion
10:20	Set the Scene for the Test Drive	Introduction to UTOPIA
10:30	SESSION 1 - Sharepoint Fundamentals	Structures, Portal, documents, etc.
11:10	Comfort break	Coffee and refreshments
11:20	SESSION 2 – Document Management	Creating, publishing, sharing, workflow and collaborating
11:50	SESSION 3 - Business Intelligence	Creating business performance reports using SQL Report Generator and publish in MOSS
12:30	Lunch	
13:00	SESSION 3 - Assisting in decision making	BI, Integration and dashboards
13:30	SESSION 4 – Team Working and sharing	How team portals can help decision making
14:00	Virtualisation with VMWare	Castle Computer Services
14:30	Comfort break	Coffee & refreshments
14:40	SESSION 5 – Web Content Management	Creating, Authorising and publishing web content
15:05	Getting Started: Sharepoint QuickStart	The Quickstart Methodology
15:20	Q&A	
15:30	CLOSE – Informal Discussions	

Pre-event Preparation

It is important to Microsoft and Chelford that all attendees get the maximum benefit from the day.

To assist with 'fine tuning' we would invite all attendees from each company to complete the business review questionnaire available on the Chelford web site. You will be notified when this is available for you (1 week in advance of your event).